

## MEMBERSHIP APPLICATION FORM

Please complete this Application Form and return it with your membership fee to: Sallie Ryan (ALTA Secretary), c/o NRS Accountants, Unit 7 Ball Mill Top, Hallow, Worcester, WR2 6LS. For any further information, please email [sallie@nrsaccounts.co.uk](mailto:sallie@nrsaccounts.co.uk).

Cheques should be made payable to ALTA.

\* Membership fees will be processed on final approval of your Application. Your Membership Certificate will be issued after fees clear.

### Applicant Details

<b>Name (in full)</b>			
<b>Telephone</b>	(Direct)	(Mobile)	
<b>Email</b>			
<b>Date of Birth</b>	(Day)	(Month)	(Year)
<b>Professional Qualifications</b> <i>(continue on separate sheet if necessary)</i>	<b>Description</b>	<b>Year</b>	
<b>Practising Certificate</b> <i>(please attach a copy of your current Practising Certificate)</i>	<i>(please tick)</i>		
<b>Signature of Applicant</b>			<b>Date</b>

### Organisation Details

<b>Organisation Name</b>			
<b>Position in Organisation</b>			
<b>Date of Joining</b>	(Day)	(Month)	(Year)
<b>Address</b>			
	<b>Postcode</b>		
<b>Telephone</b>	(Main)		
<b>Website</b>			
<b>Primary Business Service</b>			
<b>Organisation Sector Experience</b>	<b>Total Number of Active Clients</b>	<b>Total Number of Active 'Licensed Trade' Clients</b>	
<b>Organisation Sponsor</b> <i>(Managing Director or Senior Partner)</i>	<b>Name</b>	<b>Position</b>	
	<b>Signature of Organisation Sponsor</b>		

**References – 2 client references are needed to support your Application and the relevant criteria.**

<b>Reference 1</b>	<b>Name</b>	
	<b>Email</b>	
<b>Reference 2</b>	<b>Name</b>	
	<b>Email</b>	

## Membership and Criteria

<b>ASSOCIATE</b>	I would like to apply for <b>ASSOCIATE</b> membership of ALTA		<i>(please tick)</i>
<b>Designatory Letters</b>	<b>ALTA-A</b>		
<b>Business Categories for ASSOCIATE Membership</b>	Accountant	Stocktaker <i>(same day reporting)</i>	
	Bookkeeper	Surveyor	
	Finance Broker	Tax Investigation Insurance Providers	
	Insolvency Practitioner	Trade Body Personnel	
	Pub Company Personnel	Valuer	
<b>Criteria</b> <i>(please select <u>one</u> criteria)</i>	Qualified accountant, no trade experience		<i>(please tick)</i>
	5 years trade experience AND 50% or more of client base in sector		<i>(please tick)</i>
<b>Annual Fee *</b>	<b>£48.00 p.a.</b> (non refundable, non transferable, payable in advance, renewable annually)		

<b>MEMBER</b>	I would like to apply for <b>MEMBER</b> membership of ALTA		<i>(please tick)</i>
<b>Designatory Letters</b>	<b>ALTA-M</b>		
<b>Business Categories for MEMBER Membership</b>	Accountant only		
<b>Criteria</b> <i>(please confirm criteria)</i>	Qualified accountant		<i>(please tick)</i>
	5 years trade experience AND 50% or more of client base in sector		
<b>Annual Fee *</b>	<b>£96.00 p.a.</b> (non refundable, non transferable, payable in advance, renewable annually)		

<b>FELLOW</b>	I would like to apply for <b>FELLOW</b> membership of ALTA		<i>(please tick)</i>
<b>Designatory Letters</b>	<b>ALTA-F</b>		
<b>Business Categories for FELLOW Membership</b>	Accountant only		
<b>Criteria</b> <i>(please confirm criteria)</i>	Qualified accountant		<i>(please tick)</i>
	10 years trade experience AND 75% or more of client base in sector		
<b>Annual Fee *</b>	<b>£120.00 p.a.</b> (non refundable, non transferable, payable in advance, renewable annually)		

**I confirm that one or more of my colleagues at the same organisation have ALTA membership.** (  *please tick if appropriate*)

*Please note:* If two or more people from the same organisation have current membership of ALTA as a Member or Fellow, it automatically entitles the organisation to promote its status as a 'Corporate Member'.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_